



WATERSIDE GYMNASTICS CLUB

www.watersidegymnastics.co.uk

Minutes of Committee meeting 27th July 2017

(Confidential appendix)

Present

Della Downes (Chairperson)

Rachel O'Neill (Head of Coaches)

Barbara Mogg (Secretary)

Lisa Taylor (Welfare Officer)

Jen Hoskins

Kevan Brewer

Steph Randell

Kate Rowlandson

Apologies

Di Kingswell (Treasurer)

Claire Lisk

Rebecca Long

- **Minutes of Previous Meeting**

Approved-proposed by Rachel O'Neill

Seconded by Lisa Taylor

There were no amendments to the minutes.

- **Points carried forward from previous meeting**

DD will confirm with Noadswood the length of time CCTV kept and that WGc give permission for Chair and WO to view footage.

KB and DD now have admin rights to the website and some changes have been made.

BM to send agreed 12.6.17 minutes to RO'N and KB for distribution and website.

Well done to RO'N for H of S and junior coaches meetings.

DD confirmed that "Blue" has been confirmed bespoke design for August installation.

RO'N to email Section Heads requesting parent help 19th-20th Aug in the gym. LT to provide H&S gear.

DK to continue looking into cost and availability of retractable barriers.

- **Chairperson's Report**

DD shared appraisal form currently being used by TGB . Committee agreed to share with Section Heads for all coach appraisals. **ACTION** RO'N to distribute

for all annual appraisals by 31st Oct

DD informed committee that Gym Mark is currently on hold for those who already hold this accreditation, clubs will need to apply for "Club Mark" by reviewing current Development Plan. **ACTION** Development Plan

agreed and DD to send to BG

DD has discussed with Noadswood the possibility of installing quiet ceiling fans in the gym. **ACTION** await quote and LT

to bring up high temp at next H&S meeting. DD added that some sessions have had to be cancelled due to extreme heat in the gym.

Please see CONFIDENTIAL APPENDIX

- **Treasurer's Report**

Treasurer was not present

- **Head of Coaches Report**

RO'N proposed that Junior coaches (currently paid after 3 months trial period) be paid for all coaching as are all adult coaches expenses. Followed some discussion about being clearer about expectations, training and induction for new Junior coaches. Suggested that any new Juniors from Sept 1st are paid the first 3 months expenses trial period after they have completed their trial period.

Of the 6 able to vote 5 agreed and 1 against. Proposal carried.

RO'N informed committee that Aerobics conditioning session on a Thursday has stopped due to it being school holidays and enquired as to whether this session should continue in September.

Following discussion it was agreed (supported by SM) that there could be a maximum of 1 coach to 6 gymnasts conditioning alongside General Gym. BG could alternate the coach for this group and any other coaches would be welcome to assist in the General Gym session. **ACTION** RO'N to inform BG

- **New BG registration**

BM informed committee of 2 options available for new registration of insurance for all gymnasts coaches and volunteers from October 1st 2017. Following changes to the GDPR regulations BGs new membership renewal would have significant changes. All membership renewals will have to be completed by each and every individual member rather than by the club.

Following discussion it was agreed that WGC would inform it's members that on registration with BG that BG membership/insurance payment would also be taken by BG directly. Membership questions such as medical, photography agreement would also be completed online. WGC would then invoice gymnasts as normal but without the BG payment. All coaches and volunteers to be refunded the BG payment with their expenses claim.

ACTION BM to prepare letter of explanation for all members

BM informed committee that there had been some initial discussions with Sweeney Togs regarding new clothing for coaches (and Aerobics as requested). Prices would be similar to current prices and would be able to accommodate child sizes if necessary. DD stated that some long term members had expressed wish to keep the logo as it stands rather than use a new design. It was agreed that any new clothing would keep the current logo.

ACTION Specific clothing options would be discussed with Heads of Section next term.

- **AOB**

LT on behalf of PS Noadswood PE would need the gym on a Thursday until 4.45pm during the Autumn term until mid Spring. **ACTION** CP and AP to be informed that their session has start slightly later.

LT and RO'N have completed the recruitment package s and will be available from September.

DD/RO'N informed committee that there had been enquiries and complaints about payments of expenses to coaches. Following discussion it was agreed that as RO'N currently calculates the payments then if she completed the process and made the bank payments this may speed up the process.

Date set for next meeting;

Meeting closed at 9.00pm